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Constitution and Bye Laws

(as devised August 2008)

ARTICLE I. NAME AND OBJECTIVES OF THE SOCIETY

Section 1 The name of this society shall be the **PETERSFIELD DARTS ACADEMY**

Section 2 PETERSFIELD DARTS ACADEMY (also referred to as PDA within this document) shall be a non-profit, non-political, and non-sectarian society.

Section 3 The society is established as a non-competitive dart academy in Petersfield Hampshire for:

3-a the purpose of promoting darts as a sport;

3-b the enjoyment of its members;

3-c the development of additional locations and individuals in the Petersfield Area for the purpose of promoting darts as a sport;

3-d the establishment and maintenance of friendly, competitive relationships with similar organizations in other locations;

3-e the generation of assistance and cooperation of business firms who may have an intent in sponsorship of dart tournaments;

3-f the provision of assistance to individuals or firms by arranging tournaments within the Petersfield Area by providing technical and promotional help. such participation must not create any unauthorized expense to the **PETERSFIELD DARTS ACADEMY**.

ARTICLE II. QUALIFICATIONS OF MEMBERS

Section 1 Application for membership in the academy is open to any body within the 10-21 age range expressing an interest in darts as a sport.

Section 2 Application is subject to approval by the Ruling Council (which is defined elsewhere in this Constitution (Article III.2-a)).

Section 3 A person is required to pay dues, the amount to be determined at the Annual General Meeting of each season, thereby maintaining a membership in good standing.

Section 4 Every member (parent) in good standing is entitled to one vote at the AGM. (Note: Membership of a person in good standing in the immediately preceding season also constitutes a member in good standing for the purposes of voting. Persons with sincere interest in the objectives of the league as set forth in ARTICLE I also are allowed one vote.

Section 5 The PDA shall not discriminate on the basis of race, religion, sex, or age.

ARTICLE III. GOVERNMENT

Section 1 Purpose of Article III

The intent of this article, stated as simply as possible, is to administer and expand effectively the

PETERSFIELD DARTS ACADEMY.

Section 2 Governing Body and Their Duties;

2-a The governing body of the **PDA** shall be the Ruling Council. Voting members of this council shall consist of the elected League Officers and Committee. With the exception that in the case of tie votes by the Ruling Council, the Chairman, in accordance with the leagues rules shall cast a tiebreaking vote. The Ruling Council shall be the delegating body of the Academy. A majority vote of members present at a Ruling Council meeting shall be necessary to change Match Play Rules.

2-b the officers of the **PETERSFIELD DARTS ACADEMY** shall be: Chairman, Vice Chairman, Secretary, and Treasurer. these four officers shall constitute the Executive Committee.

2-c The following shall be the duties of the officers:

CHAIRMAN:

It is the duty of the Chairman to call all meetings to order at the appropriate time, to preside at all meetings, to announce the business before the assemble in its proper order, to state and put all questions properly brought before the assembly, to preserve order and decorum, and to decide all questions of order (subject to any appeal). The Chairman shall hold no other office within the organization.

The signature of the Chairman (or that of the Secretary/Treasurer) shall be necessary for any expenditure of league funds.

VICE-CHAIRMAN:

In addition, the Vice-Chairman shall be present at all meetings, and act as Parliamentarian, or Chairman in the case of that officer's absence, disability or delegation. The Vice-Chairman(s) shall become Chairman in the case of removal (by recall or other means), death, resignation, or present inability to carry out the duties above outlined. Vice Chairman is second in line to decide interpretations for Rules of Match Play. Any additional duties of the Vice-Chairman shall be defined by the Chairman. It is the primary responsibility of the Vice Chairman(s) to be responsible for maintenance and publication of current statistical records for all teams.

SECRETARY:

The primary duty of the Secretary is to keep a record of all proceedings of the society, the character of which depends upon the kinds of meetings. The Secretary shall always record every resolution or motion that is adopted and provide current copies of the Constitution, By-Laws, and Rules of Match Play to all persons attending organizational meetings. It is the further responsibility of the Secretary to provide updated sections of these documents to all persons within two weeks of the change.

The Secretary has custody of all papers belonging to the Society, especially those not under charge of any other officer. The Secretary shall handle correspondence for the league and shall ensure the publication of the names of all officers, their phone numbers, the Minutes of meetings, and team statistics in the society's newsletter.

TREASURER:

The primary duty of the Treasurer shall be to serve as banker for the society. The Treasurer shall collect and disburse moneys in accordance with the needs of the society, and at the direction of the Chairman. Financial guidelines for the Treasurer shall be established by the ruling Council, and shall always include the publication of a Treasurer's Report at least once per season at the Leagues AGM. This report shall include a statement of the amount of money on hand at the beginning and ending of each season (stating from what sources received and disbursed) the total paid out by the society, and the balance on hand. It should always be remembered that the financial report is made for the information of the members and should reflect as much data as possible.

Section 3 Elections

3-a Officers as listed above are to be elected from the general membership. Nominations for the positions will be made at least one week before the published date of the AGM. Elections will be held at the AGM and the officers then elected shall begin terms of office at the beginning of the next **PDA** season.

3-b The Chairman may appoint any willing league member (parent) in good standing to fill a vacancy which occurs between elections. Such appointees will serve until the next term of office begins.

Section 4 Grievance Committee Procedures

4-a The Grievance Committee shall consist of the current Ruling Council members and the Executive Committee. All present at the called meeting for the purpose of hearing a grievance shall have one vote in the decision with the exception of any person(s) involved in the grievance, who may not vote. The Chairman shall serve as chair of this ad hoc committee, and the vote of the Council is final.

4-b A formal complaint or protest must be submitted in writing within 48 hours of the incident(s) which caused the grievance. No action by the Executive Committee or the Ruling Council will take place without this written description of the details which caused the grievance to be filed.

4-c Following notification of a filed grievance, the Chairman will attempt to resolve the controversy only if it involves rule interpretations. All other incidents are referred to the Ruling Council. If the Chairman is unable to resolve the problem, s/he will call a meeting of the Ruling Council to act on the grievance, said meeting to be at a time other than the night of match play, at a location convenient for all attendees.

4-d Only the current incident under protest may be considered by the committee, and only the one(s) against whom the grievance was filed will be allowed to bring a counter-complaint. The binding decision of the Ruling Council shall be conveyed to the complainants involved as soon as possible following the meeting.

ARTICLE IV. MEETINGS OF THE SOCIETY

Section 1 The Ruling Council shall meet at least once per season. Additional meetings of the ruling Council, time and place to be determined by the Executive Comm.

Section 2 Prior to the beginning of each season, an AGM shall be called by the current Chairman.

ARTICLE V. SEASONS

Starting date for each season is to be set by the Executive Committee at the AGM. The date for this meeting shall be announced to the general membership. Final schedule details shall be the decision of the Executive Committee, although input from the general membership attending any meetings for this purpose will be considered.

ARTICLE VI. AMENDMENTS TO THIS CONSTITUTION AND BY-LAWS

Amendments to this Constitution and/or By-Laws shall be made by the Ruling Council. NOTE: For this purpose, a quorum is considered to be those members present at such a called meeting. A two-thirds majority vote of members present at the called meeting for this purpose shall constitute a binding vote. Proposed changes to be discussed and voted on.

BY-LAWS

ARTICLE I. FUNDS

Section 1 All moneys collected shall be deposited in a local bank.

Section 2 Moneys shall be disbursed for postage, printing, administrative supplies, each season's league party expenses, newsletter costs, telephone calls, equipment purchases, awards and other expenditures deemed legitimate by the Chairman and Treasurer. Checks for expenses may be signed by either the Chairman, Secretary or Treasurer.

Section 3 Should the PDA cease to exist then the dispersion of funds will be as follows. The funds that the academy have in the bank account at the time of disbanding will be split between a local charity and other academies that we have close ties to, to enable them to continue the work of supporting youth darts at a grassroots level. The split of money will be done evenly.

ARTICLE II. AWARDS AND LEAGUE PART

Section 1 Awards shall be in the form of trophies and/or plaques, to be given each season at the League End-of-Season Presentation

Categories and numbers of awards are dictated by the availability of league funds. The above list may be modified by the Ruling Council. The Chairman shall have final decision on types of awards. Should the treasury be unable to support the purchase of the trophies, the Treasurer will notify the Ruling

Council and a decision shall then be made regarding any modifications or deletions.

Section 2 The league party must be held at a **PDA** sanctioned location of league play or at another location which provides for the event of inclement weather.